



Annual Report

CFDHRE Achievements

May 1, 2018, to April 30, 2019



Introduction

The Canadian Foundation for Dental Hygiene Research and Education (CFDHRE) is a charitable organization led by dental hygienists for dental hygienists and Canada's only foundation dedicated exclusively to dental hygiene research and education. Formed in 2004, it provides research grants to support Canadian dental hygienists in building the profession's body of knowledge, improving dental hygiene education, and developing research-enhanced dental hygiene practice to ensure optimum oral health across the lifespan.

Our mission: To develop a fund to support dental hygiene research and education in Canada in order to enhance the oral health and well-being of Canadians.



Message from the President

The Canadian Foundation for Dental Hygiene Research and Education (CFDHRE) is pleased to present our 2018–2019 annual report. It highlights our activities and accomplishments throughout the year, alongside our year-end financials as a charitable organization.

CFDHRE's board, together with staff from the Canadian Dental Hygienists Association (CDHA), has had a successful year in supporting dental hygiene research. We are particularly grateful for the generous contributions from our donors, totalling \$4,370 in 2018–2019. As with many not-for-profit organizations operating in a crowded charity landscape, generating more funding continues to be a challenge for CFDHRE. We are working actively to determine how to inspire our colleagues in the oral health community to invest in dental hygiene research and education.

In 2018–2019, CFDHRE was proud to support two oral health research teams who were each awarded \$10,000 grants. Ms Iris Feng and Dr. Mario Brondani received a research grant to evaluate preventive oral health services at an organization dedicated to empowering persons living with HIV/AIDS. Dr. Leeann Donnelly and Ms Kathleen Herlick received a grant to evaluate a dental hygiene community outreach program for women with a history of incarceration.

Established in 2004, the foundation could not do its work without the help of many volunteers. Thank you to everyone who contributed their expertise and time to review grant proposals this past year. A list of all our dedicated peer reviewers can be found on page 3 in this report.

On behalf of the board of directors, I also thank CDHA for the continued dedication and support provided by executive director Ondina Love, program director Paula Benbow, and executive assistants Kristina Paddison (to October 20, 2018) and Dianne Elliott (as of October 20, 2018), which allows the foundation to achieve its mission.

This is my last year with CFDHRE. To say that I have enjoyed the last six years as a board member is an understatement. It has been an honour and privilege to serve on the foundation and I wish CFDHRE continued success in supporting the dental hygiene profession and in improving the oral health of Canadians.

Sincerely,
Fran Richardson

Grants to support dental hygiene research and education

The foundation funds research and education projects that advance the body of oral health care knowledge and contribute to the oral health and well-being of Canadians. As a result of CFDHRE contributions, dental hygiene researchers across Canada continue to blaze new trails by identifying and assessing innovative and therapeutic approaches to care that improve health outcomes and the client experience.

2018–2019 was another exceptional year for Canadian dental hygiene research, with the launch of the following CFDHRE-funded projects.

Program Evaluation of Preventive Oral Health Services at Positive Living Society of British Columbia (PLSBC)

- Ms Iris Feng and Dr. Mario Brondani
- This study involves a program evaluation of the ongoing preventive oral health services delivered for people living with HIV and AIDS at PLSBC to determine how the implementation of these services had impacted PLSBC members and the organization.
- Researchers are currently developing a manuscript based on the findings from this evaluation for submission to the *Canadian Journal of Dental Hygiene*.
- Award: \$10,000

Evaluation of a Dental Hygiene Community Outreach Program for Women with a History of Incarceration

- Dr. Leeann Donnelly and Ms Kathleen Herlick
- This study evaluates the dental hygiene program for women and their families involved in the criminal justice system at The Elizabeth Fry Society of Greater Vancouver (EFry) to determine if and how the oral health needs of the clients and EFry have been met. Findings will be used to help inform a more comprehensive dental program in collaboration with UBC and EFry.
- Award: \$10,000

CFDHRE Peer Review Committee

In order to maintain an effective and high-quality peer review process, CFDHRE engages professionals with a strong track record of research, grant proposal development, and peer review experience to serve on its annual peer review committee. The committee reviews and appraises the proposals submitted by applicants for the foundation's competitive grants and advises the foundation on continuous quality improvement in the review process. CFDHRE recognizes the commitment and dedication of these individuals who have volunteered their time and shared their expertise over the past four years.

2015 to 2019

- » Leslie Battersby, BSc
- » Ebony Bilawka, MSc
- » Ava Chow, RDH, PhD
- » Sharon Compton, PhD
- » Elizabeth Couch, RDH, MS
- » Leeann Donnelly, PhD
- » Julie Farmer, RDH, MSc
- » Ariane Laplante-Lévesque, PhD
- » Salme Lavigne, RDH, PhD
- » Carmen Sheridan, RDA, DipAE, MA
- » Susanne Sunell, EdD
- » Jeanie Suvan, RDH, PhD
- » Minn Yoon, PhD

Our donors

CFDHRE relies on the ongoing generous donations of individuals and organizations, such as provincial dental hygiene regulatory authorities and associations across Canada. Each donation helps in creating more opportunities for CFDHRE to support dental hygiene researchers in Canada. In 2018–2019, CFDHRE raised \$4,370.

2018–2019 CFDHRE Donations

Fundraising goal: \$10,000

Donations received: \$4,370

There are a variety of ways to donate and fund breakthrough dental hygiene research in Canada, as outlined on the foundation's website at cfdhre.ca. In addition, CDHA's membership renewal and conference registration processes now include an option to make a donation. As was done in 2017 at CDHA's global dental hygiene conference, the 2019 national conference will include another silent auction to generate funds for the foundation.

We appreciate all the support we receive from our donors.

Thank you to all donors who have given so generously!

CFDHRE is grateful to the individuals, organizations, and companies whose generous contributions made our vision a reality this year. We also thank those donors who have chosen to remain anonymous.

Champion (\$500–\$999)

- » British Columbia Dental Hygienists' Association
- » College of Dental Hygienists of Manitoba
- » New Brunswick Dental Hygienists Association

Sustainer (under \$500)

- » Alaina Gauthier
- » Alexandria Letizia Vitale
- » Alicia Proper
- » Aline Ha
- » Alison Tooth
- » Amanda Lynn Martin

...continued on next page

2018–2019 Governance

CFDHRE's board of directors governs the affairs of the foundation, supervising and directing all its activities in pursuit of its mission and goals.

Board of Directors

Ebony Bilawka

October 2016 – October 2019 (2nd term)
British Columbia

Valerie Herring

October 2018 – October 2021
British Columbia

Denise Laronde

October 2016 – October 2019 (2nd term)
British Columbia

Fran Richardson (President)

October 2016 – October 2019 (2nd term)
Ontario

Helen Symons

October 2018 – October 2021
Ontario

Senior Management

Ondina Love

Executive Director

Paula Benbow

Program Director (to February 2019)



Sustainer (under \$500) cont'd...

» Amilia Peskir	» Carrie Lewis	» Emily Porter	» Janice Scott
» Ana De Pinedo	» Celine Jacynthe Nadeau	» Emily Rose Burns	» Jennifer Snell
» Andrea Ireland	» Chantelle DaCosta	» Erin Jessica Farrell	» Jessie Jarvis
» Angelina Sze Wong	» Cherie Ann Gethke	» Esmeralda Molina	» Joanne Steinert
» Angelita Liamas Maramag	» Christine Tchilingirian	» Eveline Gomes Nassif	» Joanne Wing
» Angie Nahli	» Chun Lei Gao	» Fabiola Lamothe	» Jocelyne Andrée Long
» Ashley Elizabeth Furlong	» Cordelia Kit-Ping Chan	» Farah Al-awosi	» Joseph (Joe) Siegfried
» Ashley Jennifer Harris	» Courtney Thibault	» Galilea Agpalza	» Judith Gwen Manchester
» Ashley Sarah Adams	» Crystal Rose Caverley	» Geraldine Shawndelle Spence	» Julie Bolduc
» Aubrey Allen	» Danielle Blanchard	» Gerry Fitzpatrick	» Julie Farmer
» Aulyn Tongohan	» Danielle Moussa-Feldman	» Giedre K Norris	» Julie Magna Carillo Mahmud
» Aurela Dervishi	» Danna Erin Munro	» Hanh Thi Ngoc Nguyen	» Karen Elizabeth Aelick
» Babita Mehra	» Deborah Lynn Anderson	» Heather Dawn Ling	» Karen Gorrie
» Behnaz Amina	» Debra Katherine Poray-Swinarski	» Heather Sirkovsky	» Kate Elise Blakely
» Bilal Faruk Patel	» Donna Marie Scott	» Helen Danusia Botbyl	» Katelyn Springer
» Brit O'Neill	» Dorianna Rodika Gembliuk	» Hope Southwell	» Katerina Vlashi
» C Kelly Turner	» Dorina Thaci	» Iryna Rudenko	» Katherine Stewart
» Camille Savory	» Doris Mary Marusic	» Iulia Alina Vulpe	» Kathleen Ann Feres Patry
» Candice Fernandes	» Elena Georgievna Kramarenko	» Jackeline Margarita Rivas	» Kathryn Girard
» Carlisle Bortolotti	» Elizabeth Anne McIntosh	» Jacqueline Kirolos	» Kayla Richard
» Caroline Elisabeth Galley		» Janet Arlene Ribbins	

- | | | | |
|------------------------------|-------------------------------------|----------------------------------|------------------------------|
| » Kelsey Vorano | » Maurice Florencio Gabas Mananquil | » Nirmala Radhakrishnan | » Susie Tionahose Montour |
| » Kinza Ghayyur | » Meghan Erin Banner | » Olena Treyvus | » Sylvia Violet Ryman |
| » Kiranjit Randhawa | » Melanie Abellar | » Ondina Love | » Talia Collin-Demers |
| » Komal Gill | » Melanie Barbeau | » Paige Yatchuk | » Tami Parsons |
| » Kristina Kathy Jovanovic | » Michel Boutros | » Pamini Sivakumar | » Tammy L Sawyer |
| » Laura Badulescu | » Michele Susan St. John | » Patricia Lynne Grant | » Tania Makani |
| » Laura Bradshaw | » Michelle Baquiran | » Paula Almeida Moura dos Santos | » Tasha Lynne Reddom |
| » Laura Lee MacDonald | » Michelle Kathleen Black | » Paulina Munoz | » Terra Bourre |
| » Laura S Perri | » Michelle Lynn Worton | » Phyllis Ginocchi | » Terry Leah Craig |
| » Lei Sally Xia | » Mickey Wener | » Rajlaxmi Rugi | » Thuy Dung Le |
| » Leslie Ann Hiller | » Mireille Jeannine Fiola-Hein | » Roberta Ethier | » Tiffany Marie Zivku |
| » Leslie Diane Waldt | » Miriam Frances Van Geest | » Roxanne Ryan | » Twyla Braybrook |
| » Lina Aboutouk | » Mirjana Sindolic | » Ruth Gyuraszi | » Vicky Lynn Garland |
| » Linda Louise Fraser | » Monika Kurimska | » Sandra Lee Odrowski | » Vicky Marie Katie Larocque |
| » Linda Mary Douglas | » Nabihah Jiwa | » Sara Paone | » Xiaoqiu Liu |
| » Lindsay McCormack | » Najiyeh Rashed | » Sara Veilleux | » Yalda Nawabi |
| » Lisa G Rogers | » Nancy Jenny Roy | » Satpal Kaur Samra | » Yehong (Julia) Ji |
| » Lisa Marie Carlomusto | » Natalie Leblond-Roussel | » Savreet Grewal | » Zehra Tabassum Chowdhury |
| » Lucia Veronica Tamburini | » Natalie Martin | » Shabina Zafar | |
| » M Tanveer Rana Talukder | » Natalie Muccioli Emery | » Shantel Jeane Dos Santos | |
| » Mahnaz Brahmand | » Natalie Phillips | » Shonna Tomlinson | |
| » Mairi Wittenberg | » Nataly Marqass | » Sigma Phi Alpha | |
| » Malalei Sharif | » Natasha Alig | » Stacy Estella Barrett | |
| » Mandy Melo | » Nathalina Morton | » Stafi Stephens | |
| » Margaret Carol Sutton | » Nathallie Chea | » Stephanie Michelle Steen | |
| » Maria Elena Tigner | » Negar Afkari | » Stephanie Trenhaile Noel | |
| » Marilyn Anne Payne | » Neil Blacklock | » Summer Lewis | |
| » Mary Camille Ortega | » Nerydelle Reyes Aro | » Susan Howie | |
| » Mary Fatima Gutierrez Cruz | » Nikki Victoria Laffrenier | » Susan Kathy Cowie | |
| » Mary Josephina Guha | » Nina Bakshi | | |

Financial Statements of the Canadian Foundation for Dental Hygiene Research and Education

Year ended April 30, 2019

Independent Auditors' Report

To the Directors of the Canadian Foundation for Dental Hygiene Research and Education

Opinion

We have audited the financial statements of the Canadian Foundation for Dental Hygiene Research and Education (the "Entity"), which comprise:

- the statement of financial position as at April 30, 2019
- the statement of operations and changes in fund balance for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements, present fairly, in all material respects, the financial position of the Entity as at April 30, 2019, and its results of operations, changes in net assets and its cash flows for the year then ended in accordance with Canadian Accounting standards for not-for-profit organizations.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *"Auditors' Responsibilities for the Audit of the Financial Statements"* section of our auditors' report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for notfor-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants, Licensed Public Accountants

Ottawa, Canada

August 29, 2019

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION

Statement of Financial Position

April 30, 2019, with comparative information for 2018

	2019	2018
Assets		
Current assets:		
Cash:		
Unrestricted	\$ 3,178	\$ 16,035
Restricted	28,194	40,444
	31,372	56,479
Accounts receivable	–	2,911
	31,372	59,390
Investments (note 4)	104,723	102,445
Due from Canadian Dental Hygienists Association (note 5)	1,795	7,085
	\$ 137,890	\$ 168,920

Liabilities and Fund Balance

Current liabilities:		
Accounts payable and accrued liabilities	\$ 2,782	\$ 2,600
Funds held in trust (note 6)	28,194	40,444
Fund balance	106,914	125,876
Commitments (note 7)		
	\$ 137,890	\$ 168,920

See accompanying notes to financial statements.

On behalf of the Board:


 _____ Director


 _____ Director

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION

Statement of Operations and Changes in Fund Balance

Year ended April 30, 2019, with comparative information for 2018

	2019	2018
Revenue:		
Donations:		
Corporate	\$ 2,846	\$ 3,830
General	1,524	3,045
Interest income	2,279	1,557
Fundraising	—	5,209
Grant recovery	—	2,942
	6,649	16,583
Expenses:		
Research grants	22,490	10,000
Fundraising and travel	—	28
Professional fees	2,901	2,705
Bank charges	220	212
	25,611	12,945
Excess (deficiency) of revenue over expenses	(18,962)	3,638
Fund balance, beginning of year	125,876	122,238
Fund balance, end of year	\$ 106,914	\$ 125,876

See accompanying notes to financial statements.

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION

Notes to Financial Statements

Year ended April 30, 2019

1. Purpose of the Foundation:

The Canadian Foundation for Dental Hygiene Research and Education (the "Foundation"), a not-for-profit organization, was incorporated without share capital under Part II of the *Canada Corporations Act* on April 23, 2002 and began operations in June 2004. Effective December 6, 2013, the Foundation continued their articles of incorporation from the *Canadian Corporations Act* to the *Canada Not-for-Profit Corporations Act*. The objectives of the Foundation are to conduct and disseminate research on issues relating to dental hygiene and to undertake public education and the publication of information regarding dental hygiene. The Foundation is a registered charity under paragraph 149(1)(f) of the Income Tax Act (Canada) and as such, is exempt from income tax.

2. Significant accounting policies:

The financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook and include the following significant accounting policies:

(a) Basis of presentation:

The Foundation follows the deferral method of accounting for contributions for not-for-profit organizations.

(b) Revenue recognition:

Pledges, donations and recoveries are recognized as revenue when received or receivable when the amount to be received can be reasonably estimated and when collection is reasonably assured.

(c) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. Freestanding derivative instruments that are not in a qualifying hedging relationship and equity instruments that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Foundation has not elected to carry any such financial instruments at fair value.

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION

Notes to Financial Statements (continued)

Year ended April 30, 2019

2. Significant accounting policies (continued):

(c) Financial instruments (continued):

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Foundation determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Foundation expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(d) Expense recognition:

Research grants are expensed as funds are disbursed. Final payments are expensed when recipients have fulfilled all aspects of their work.

(e) Volunteer services and donated materials:

The Foundation receives the services of volunteers and benefits from contributions of donated materials, the cost of which cannot be reasonably estimated. Therefore, no representation of these expenses has been included in these financial statements.

(f) Use of estimates:

The preparation of the financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the carrying amount of capital assets, and assets and obligations related to employee future benefits. Actual results could differ from those estimates.

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION

Notes to Financial Statements (continued)

Year ended April 30, 2019

3. Statement of cash flows:

A statement of cash flows has not been included as it would not provide additional meaningful information.

4. Investments:

Investments are comprised of two guaranteed investment certificates with interest rates of 2.4% and 1.67%, maturing September 27, 2019 and September 28, 2020 (2018 - interest rates of 1.62% and 1.65%, both maturing September 27, 2018).

5. Related party transactions:

The Board of Directors of the Foundation is elected by the Board of Directors of the Canadian Dental Hygienists' Association ("CDHA"). Therefore, the Foundation is considered to be controlled by CDHA.

During the year, the Foundation received, at no cost, the use of office facilities and administrative support provided by the CDHA. Administrative support includes staff support, collecting funds on behalf of the Foundation and disbursement of awards on behalf of the Foundation.

As at April 30, 2019, there is an amount receivable from CDHA of \$1,795 (2018 - \$7,085).

6. Funds held in trust:

The funds held in trust consist of amounts held on behalf of the Canadian Dental Assistants Association (the "Association"). When the Association establishes and obtains charitable registration of a foundation with charitable purposes similar to and including financial support for the education of dental assistants and students, the Foundation will transfer the funds to the new foundation. During the current fiscal year, donations were received and expenses paid out on behalf of the Association in the amount of \$1,000 (2018 - \$1,000) and \$13,250 (2018 - \$Nil) respectively.

CANADIAN FOUNDATION FOR DENTAL HYGIENE RESEARCH AND EDUCATION

Notes to Financial Statements (continued)

Year ended April 30, 2019

7. Commitments:

The Foundation has committed to provide research grants to various institutions in the upcoming fiscal year. The amount committed to be paid in the 2019 fiscal year is \$Nil (2018 - \$8,750).

8. Capital management:

The Foundation considers its capital to consist of its fund balance. The primary objective of the Foundation is to invest its capital in a manner that will allow it to continue as a going concern and comply with its stated objectives. Capital is invested under the direction of the Board of Directors of the Foundation with the objective of providing a reasonable rate of return, minimizing risk and ensuring adequate liquid investments are on hand for current cash flows requirements. The Foundation is not subject to any externally imposed requirements of its capital.

9. Financial risks:

The Foundation does not believe it has significant exposure to interest rate, liquidity, credit and currency risks from its financial instruments.



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